

**APEPDCL: CORPORATE OFFICE/VISAKHAPATNAM**  
**CORPORATE LEVEL - EXECUTIVE TRAINING CALENDAR FOR THE YEAR 2025-26**  
( Induction / Promotional / Mandatory / Customized / Management and IT Training Programs)

| Sl. No. | Type of Training | Category    | Cadre           | Name of the Program                                 | Modules Covered                                | Duration (Days) | Batch size | From       | To         | Man-Days   | Budget        |
|---------|------------------|-------------|-----------------|-----------------------------------------------------|------------------------------------------------|-----------------|------------|------------|------------|------------|---------------|
| 1       | Promotional      | Engineering | JE TO AE        | Promotional Training to AE/AEEs promoted from JEs   | CORE + IT + Life Skills                        | 4               | 25         | 07.04.2025 | 10.04.2025 | 100        | 112675        |
| 2       | Mandatory        | Accounts    | JA              | Accounts and IT                                     | CORE + IT + Life Skills                        | 3               | 25         | 15.04.2025 | 17.04.2025 | 75         | 88475         |
| 3       | Induction        | Engineering | O&M to JE       | Induction Training to JEs appointed from O&M        | APEPDCL Overview+CORE + IT + Life Skills       | 6               | 25         | 21.04.2025 | 26.04.2025 | 150        | 161075        |
| 4       | Mandatory        | Accounts    | JAO             | Accounts and IT                                     | CORE + IT + Life Skills                        | 3               | 25         | 28.04.2025 | 30.04.2025 | 75         | 88475         |
|         |                  |             |                 |                                                     |                                                | <b>16</b>       |            |            |            | <b>400</b> | <b>450700</b> |
| 5       | Mandatory        | Engineering | AE/AEE          | Technical Matters and IT                            | CORE + IT + Life Skills                        | 3               | 25         | 01.05.2025 | 03.05.2025 | 75         | 88475         |
| 6       | Mandatory        | Revenue     | SA              | Revenue and IT                                      | CORE + IT + Life Skills                        | 3               | 25         | 05.05.2025 | 07.05.2025 | 75         | 88475         |
| 7       | Promotional      | Engineering | AEE to DEE      | Promotional Training to DEEs promoted from AEs/AEEs | CORE + IT + Life Skills                        | 4               | 25         | 13.05.2025 | 16.05.2025 | 100        | 112675        |
| 8       | Induction        | Accounts    | JA/ACCO/DE O/OA | Induction Training to JA/ACCO/DEO/OA                | APEPDCL Overview+CORE + IT + Life Skills       | 6               | 25         | 19.05.2025 | 24.05.2025 | 150        | 161075        |
| 9       | Mandatory        | Accounts    | JAO             | Accounts and IT                                     | CORE + IT + Life Skills                        | 3               | 25         | 26.05.2025 | 28.05.2025 | 75         | 88475         |
| 10      | Mandatory        | Engineering | JE              | Technical Matters and IT                            | CORE + IT + Life Skills                        | 3               | 25         | 29.05.2025 | 31.05.2025 | 75         | 88475         |
|         |                  |             |                 |                                                     |                                                | <b>22</b>       |            |            |            | <b>550</b> | <b>627650</b> |
| 11      | IT Training      | Accounts    | JA              | IT Training Program ( with Hands-on practice)       | MS-Office, e-Office, UdyogiNestham, EPCCB, SAP | 2               | 25         | 02.06.2025 | 03.06.2025 | 50         | 64275         |
| 12      | Mandatory        | Personnel   | JPO / PO        | HR Matters and IT                                   | CORE + IT + Life Skills                        | 3               | 25         | 04.06.2025 | 06.06.2025 | 75         | 88475         |
| 13      | Mandatory        | Revenue     | JA              | Revenue and IT                                      | CORE + IT + Life Skills                        | 3               | 25         | 09.06.2025 | 11.06.2025 | 75         | 88475         |
| 14      | Mandatory        | Engineering | DEE             | Technical Matters and IT                            | CORE + IT + Life Skills                        | 2               | 25         | 12.06.2025 | 13.06.2025 | 50         | 64275         |
| 15      | Mandatory        | Engineering | AE/AEE          | Technical Matters and IT                            | CORE + IT + Life Skills                        | 3               | 25         | 16.06.2025 | 18.06.2025 | 75         | 88475         |
| 16      | Customized       | Accounts    | JAO/AAO         | Best Practices in Accounting                        | CORE                                           | 3               | 25         | 19.06.2025 | 21.06.2025 | 75         | 439225        |

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|---------|------------------|-------------|--------|------------------------------------------------|------------------------------------------------|-----------------|------------|------------|------------|------------|---------------|
| 17      | Management       | ALL         | SENIOR | NAHRDI Skill Development Program on Leadership | NAHRDI Skill Development Program on Leadership | 2               | 25         | 23.06.2025 | 24.06.2025 | 50         | 64275         |
| 18      | IT Training      | Engineering |        | IT Training Program ( with Hands-on practice)  | SAP-PS,PM,MM; GIS and other modules            | 2               | 25         | 25.06.2025 | 26.06.2025 | 50         | 64275         |
|         |                  |             |        |                                                |                                                | <b>20</b>       |            |            |            | <b>500</b> | <b>961750</b> |
| 19      | Mandatory        | Accounts    | AAO    | Accounts and IT                                | CORE + IT + Life Skills                        | 3               | 25         | 02.07.2025 | 04.07.2025 | 75         | 88475         |
| 20      | Mandatory        | Accounts    | JAO    | Accounts and IT                                | CORE + IT + Life Skills                        | 3               | 25         | 07.07.2025 | 09.07.2025 | 75         | 88475         |
| 21      | Mandatory        | Engineering | DEE    | Technical Matters and IT                       | CORE + IT + Life Skills                        | 2               | 25         | 10.07.2025 | 11.07.2025 | 50         | 64275         |
| 22      | Mandatory        | Accounts    | JA     | Accounts and IT                                | CORE + IT + Life Skills                        | 3               | 25         | 14.07.2024 | 16.07.2025 | 75         | 88475         |
| 23      | Mandatory        | Accounts    | SA     | Accounts and IT                                | CORE + IT + Life Skills                        | 3               | 25         | 17.07.2025 | 19.07.2025 | 75         | 88475         |
| 24      | Mandatory        | Engineering | JE     | Technical Matters and IT                       | CORE + IT + Life Skills                        | 3               | 25         | 21.07.2025 | 23.07.2025 | 75         | 88475         |
| 25      | Mandatory        | Engineering | AE/AEE | Technical Matters and IT                       | CORE + IT + Life Skills                        | 3               | 25         | 24.07.2025 | 26.07.2025 | 75         | 88475         |
| 26      | Mandatory        | Revenue     | JA     | Revenue and IT                                 | CORE + IT + Life Skills                        | 3               | 25         | 28.07.2025 | 30.07.2025 | 75         | 88475         |
|         |                  |             |        |                                                |                                                | <b>23</b>       |            |            |            | <b>575</b> | <b>683600</b> |
| 27      | IT Training      | Engineering | JE     | IT Training Program ( with Hands-on practice)  | SAP-PS,PM,MM; GIS and other modules            | 2               | 25         | 01.08.2025 | 02.08.2025 | 50         | 64275         |
| 28      | Mandatory        | Accounts    | JA     | Accounts and IT                                | CORE + IT + Life Skills                        | 3               | 25         | 04.08.2025 | 06.08.2025 | 75         | 88475         |
| 29      | Mandatory        | Revenue     | SA     | Revenue and IT                                 | CORE + IT + Life Skills                        | 3               | 25         | 11.08.2025 | 13.08.2025 | 75         | 88475         |
| 30      | Mandatory        | Accounts    | SA     | Accounts and IT                                | CORE + IT + Life Skills                        | 3               | 25         | 18.08.2025 | 20.08.2025 | 75         | 88475         |
| 31      | Mandatory        | Accounts    | JAO    | Accounts and IT                                | CORE + IT + Life Skills                        | 3               | 25         | 21.08.2025 | 23.08.2025 | 75         | 88475         |
| 32      | Management       | ALL         | MIDDLE | Body-Mind-Heart Leadership                     | Body-Mind-Heart Leadership                     | 2               | 25         | 25.08.2025 | 26.08.2025 | 50         | 64275         |
| 33      | Mandatory        | Engineering | AE/AEE | Technical Matters and IT                       | CORE + IT + Life Skills                        | 3               | 25         | 28.08.2025 | 30.08.2025 | 75         | 88475         |
|         |                  |             |        |                                                |                                                | <b>19</b>       |            |            |            | <b>475</b> | <b>570925</b> |

| Sl. No. | Type of Training | Category    | Cadre  | Name of the Program                           | Modules Covered                                | Duration (Days) | Batch size | From       | To         | Man-Days   | Budget        |
|---------|------------------|-------------|--------|-----------------------------------------------|------------------------------------------------|-----------------|------------|------------|------------|------------|---------------|
| 34      | Mandatory        | Revenue     | JA     | Revenue and IT                                | CORE + IT + Life Skills                        | 3               | 25         | 01.09.2025 | 03.09.2025 | 75         | 88475         |
| 35      | IT Training      | Accounts    | JA     | IT Training Program ( with Hands-on practice) | MS-Office, e-Office, UdyogiNestham, EPCCB, SAP | 2               | 25         | 08.09.2025 | 09.09.2025 | 50         | 64275         |
| 36      | Mandatory        | Engineering | JE     | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 10.09.2025 | 12.09.2025 | 75         | 88475         |
| 37      | Mandatory        | Accounts    | JA     | Accounts and IT                               | CORE + IT + Life Skills                        | 3               | 25         | 15.09.2025 | 17.09.2025 | 75         | 88475         |
| 38      | Mandatory        | Engineering | AE/AEE | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 18.09.2025 | 20.09.2025 | 75         | 88475         |
| 39      | Mandatory        | Accounts    | SA     | Accounts and IT                               | CORE + IT + Life Skills                        | 3               | 25         | 22.09.2025 | 24.09.2025 | 75         | 88475         |
| 40      | Mandatory        | Accounts    | JA     | Accounts and IT                               | CORE + IT + Life Skills                        | 3               | 25         | 25.09.2025 | 27.09.2025 | 75         | 88475         |
|         |                  |             |        |                                               |                                                | <b>20</b>       |            |            |            | <b>500</b> | <b>595125</b> |
| 41      | Management       | ALL         | MIDDLE | Women Empowerment                             | Women Empowerment                              | 2               | 25         | 03.10.2025 | 04.10.2025 | 50         | 64275         |
| 42      | Mandatory        | Engineering | JE     | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 06.10.2025 | 08.10.2025 | 75         | 88475         |
| 43      | Mandatory        | Revenue     | JA     | Revenue and IT                                | CORE + IT + Life Skills                        | 3               | 25         | 13.10.2025 | 15.10.2025 | 75         | 88475         |
| 44      | Mandatory        | Revenue     | SA     | Revenue and IT                                | CORE + IT + Life Skills                        | 3               | 25         | 16.10.2025 | 18.10.2025 | 75         | 88475         |
| 45      | Mandatory        | Engineering | JE     | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 21.10.2025 | 23.10.2025 | 75         | 88475         |
| 46      | Management       | ALL         | JUNIOR | Body-Mind-Heart Leadership                    | Body-Mind-Heart Leadership                     | 2               | 25         | 24.10.2025 | 25.10.2025 | 50         | 64275         |
| 47      | Customized       | Engineering | JE     | Best Practices in Power Distribution          | CORE                                           | 3               | 25         | 27.10.2025 | 29.10.2025 | 75         | 439225        |
| 48      | IT Training      | Engineering | JE     | IT Training Program ( with Hands-on practice) | SAP-PS,PM,MM; GIS and other modules            | 2               | 25         | 30.10.2025 | 31.10.2025 | 50         | 64275         |
|         |                  |             |        |                                               |                                                | <b>21</b>       |            |            |            | <b>525</b> | <b>985950</b> |
| 49      | Mandatory        | Engineering | DEE    | Technical Matters and IT                      | CORE + IT + Life Skills                        | 2               | 25         | 03.11.2025 | 04.11.2025 | 50         | 64275         |
| 50      | Mandatory        | Accounts    | JAO    | Accounts and IT                               | CORE + IT + Life Skills                        | 3               | 25         | 10.11.2025 | 12.11.2025 | 75         | 88475         |

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|---------|------------------|-------------|------------|-----------------------------------------------|------------------------------------------------|-----------------|------------|------------|------------|------------|---------------|
| 51      | Mandatory        | Engineering | JE         | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 13.11.2025 | 15.11.2025 | 75         | 88475         |
| 52      | Mandatory        | Accounts    | JA         | Accounts and IT                               | CORE + IT + Life Skills                        | 3               | 25         | 17.11.2025 | 19.11.2025 | 75         | 88475         |
| 53      | Mandatory        | Accounts    | SA         | Accounts and IT                               | CORE + IT + Life Skills                        | 3               | 25         | 20.11.2025 | 22.11.2025 | 75         | 88475         |
| 54      | Customized       | Engineering | AE/AEE     | Best Practices in Power Distribution          | CORE                                           | 3               | 25         | 24.11.2025 | 26.11.2025 | 75         | 439225        |
| 55      | Mandatory        | Engineering | AE/AEE     | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 27.11.2025 | 29.11.2025 | 75         | 88475         |
|         |                  |             |            |                                               |                                                | <b>20</b>       |            |            |            | <b>500</b> | <b>945875</b> |
| 56      | Mandatory        | Engineering | AE/AEE     | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 01.12.2025 | 03.12.2025 | 75         | 88475         |
| 57      | Mandatory        | Personnel   | JAO-ADM/PO | HR Matters and IT                             | CORE + IT + Life Skills                        | 3               | 25         | 04.12.2025 | 06.12.2025 | 75         | 88475         |
| 58      | Management       | ALL         | JUNIOR     | Women Empowerment                             | Women Empowerment                              | 2               | 25         | 08.12.2025 | 09.12.2025 | 50         | 64275         |
| 59      | Mandatory        | Engineering | JE         | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 10.12.2025 | 12.12.2025 | 75         | 88475         |
| 60      | Mandatory        | Revenue     | JA         | Revenue and IT                                | CORE + IT + Life Skills                        | 3               | 25         | 15.12.2025 | 17.12.2025 | 75         | 88475         |
| 61      | Mandatory        | Revenue     | SA         | Revenue and IT                                | CORE + IT + Life Skills                        | 3               | 25         | 18.12.2025 | 20.12.2025 | 75         | 88475         |
| 62      | Management       | ALL         | JUNIOR     | Women Empowerment                             | Women Empowerment                              | 2               | 25         | 22.12.2025 | 23.12.2025 | 50         | 64275         |
| 63      | Mandatory        | Engineering | AE/AEE     | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 29.12.2025 | 31.12.2025 | 75         | 88475         |
|         |                  |             |            |                                               |                                                | <b>22</b>       |            |            |            | <b>550</b> | <b>659400</b> |
| 64      | Mandatory        | Engineering | JE         | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 05.01.2026 | 07.01.2026 | 75         | 88475         |
| 65      | IT Training      | Accounts    | SA         | IT Training Program ( with Hands-on practice) | MS-Office, e-Office, UdyogiNestham, EPCCB, SAP | 2               | 25         | 08.01.2026 | 09.01.2026 | 50         | 64275         |
| 66      | Customized       | Engineering | JE         | Best Practices in Power Distribution          | CORE                                           | 3               | 25         | 19.01.2026 | 21.01.2026 | 75         | 439225        |
| 67      | Mandatory        | Engineering | AE/AEE     | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 22.01.2026 | 24.01.2026 | 75         | 88475         |

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|---------|------------------|-------------|------------|-----------------------------------------------|------------------------------------------------|-----------------|------------|------------|------------|-------------|----------------|
| 68      | Customized       | Personnel   | JPO / PO   | Best Practices in HR Matters                  | CORE                                           | 3               | 25         | 27.01.2026 | 29.01.2026 | 75          | 439225         |
| 69      | Mandatory        | Engineering | DEE        | Technical Matters and IT                      | CORE + IT + Life Skills                        | 2               | 25         | 30.01.2026 | 31.01.2026 | 50          | 64275          |
|         |                  |             |            |                                               |                                                | <b>16</b>       |            |            |            | <b>400</b>  | <b>1183950</b> |
| 70      | Mandatory        | Personnel   | JAO-ADM/PO | HR Matters and IT                             | CORE + IT + Life Skills                        | 3               | 25         | 02.02.2026 | 04.02.2026 | 75          | 88475          |
| 71      | Mandatory        | Engineering | JE         | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 05.02.2026 | 07.02.2026 | 75          | 88475          |
| 72      | IT Training      | Accounts    | SA         | IT Training Program ( with Hands-on practice) | MS-Office, e-Office, UdyogiNestham, EPCCB, SAP | 2               | 25         | 09.02.2026 | 10.02.2026 | 50          | 64275          |
| 73      | Customized       | Engineering | AE/AEE     | Best Practices in Power Distribution          | CORE                                           | 3               | 25         | 11.02.2026 | 13.02.2026 | 75          | 439225         |
| 74      | Mandatory        | Accounts    | JA         | Accounts and IT                               | CORE + IT + Life Skills                        | 3               | 25         | 16.02.2026 | 18.02.2026 | 75          | 88475          |
| 75      | Mandatory        | Accounts    | SA         | Accounts and IT                               | CORE + IT + Life Skills                        | 3               | 25         | 19.02.2026 | 21.02.2026 | 75          | 88475          |
| 76      | Mandatory        | Engineering | AE/AEE     | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 23.02.2026 | 25.02.2026 | 75          | 88475          |
| 77      | Mandatory        | Engineering | JE         | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 26.02.2026 | 28.02.2026 | 75          | 88475          |
|         |                  |             |            |                                               |                                                | <b>23</b>       |            |            |            | <b>575</b>  | <b>1034350</b> |
| 78      | Mandatory        | Engineering | AE/AEE     | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 02.03.2026 | 04.03.2026 | 75          | 88475          |
| 79      | Mandatory        | Engineering | JE         | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 05.03.2026 | 07.03.2026 | 75          | 88475          |
| 80      | Customized       | Engineering | DEE        | Best Practices in Power Distribution          | CORE                                           | 3               | 25         | 09.03.2026 | 11.03.2026 | 75          | 439225         |
| 81      | IT Training      | Accounts    | JA         | IT Training Program ( with Hands-on practice) | MS-Office, e-Office, UdyogiNestham, EPCCB, SAP | 2               | 25         | 12.03.2026 | 13.03.2026 | 50          | 64275          |
| 82      | Customized       | Engineering | DEE        | Best Practices in Power Distribution          | CORE                                           | 3               | 25         | 16.03.2026 | 18.03.2026 | 75          | 439225         |
| 83      | Mandatory        | Engineering | JE         | Technical Matters and IT                      | CORE + IT + Life Skills                        | 3               | 25         | 19.03.2026 | 21.03.2026 | 75          | 88475          |
|         |                  |             |            |                                               |                                                | <b>17</b>       |            |            |            | <b>425</b>  | <b>1208150</b> |
|         |                  |             |            |                                               | <b>TOTAL</b>                                   | <b>239</b>      |            |            |            | <b>5975</b> | <b>9907425</b> |